

INTERNSHIP

KURDISTAN REGIONAL GOVERNMENT
INITIATIVE

OUTLINE

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Internship Process (University – Student – Company)

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Internship Process (Student)

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Thank you

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WHAT IS INTERNSHIP?

An internship is a form of experiential learning that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships give students the opportunity to gain valuable applied experience and make connections in the professional fields they are considering for career paths and give employers the opportunity to guide and evaluate talent.

CHARACTERISTICS OF INTERNSHIP

- Duration 12 weeks or more
- May be paid or unpaid
- Part of educational program that is carefully monitored
- Intentional learning agenda is structured into the experience
- Learning activities include learning objectives, observation, reflection, evaluation and assessment
- Promote academic, career and personal development

ADVANTAGES

- Gain value work experience
- Have an edge in the job market
- Transition into a job market
- Decide if this the right career for you
- Networking opportunities
- Apply classroom knowledge
- Gain confidence

INTERN RESPONSIBILITIES

- ✓ **Demonstrating the highest level of professionalism**
 - Arriving on time for work and meetings
 - Notifying the site supervisor of any concerns or changes regarding the established schedule
 - Dressing to the standards of the organization
 - Respecting the organizations reporting structure
 - Following the policies and procedures of the organization
- ✓ **Communicate effectively with the site supervisor, and other staff within the organization**
- ✓ **Acknowledge and apply critiques and suggestions to daily work to improve**
- ✓ **Complete Weekly Time Logs to be submitted to faculty supervisor in timely manner**
- ✓ **Complete and discuss with the site supervisor the midterm and final evaluations**
- ✓ **Appreciate and respect diversity by acting ethically at all times**

INTERNSHIP PROCESS

UNIVERSITY – STUDENT – COMPANY

THE KRG INTERN PROCESS- JUNE 2014

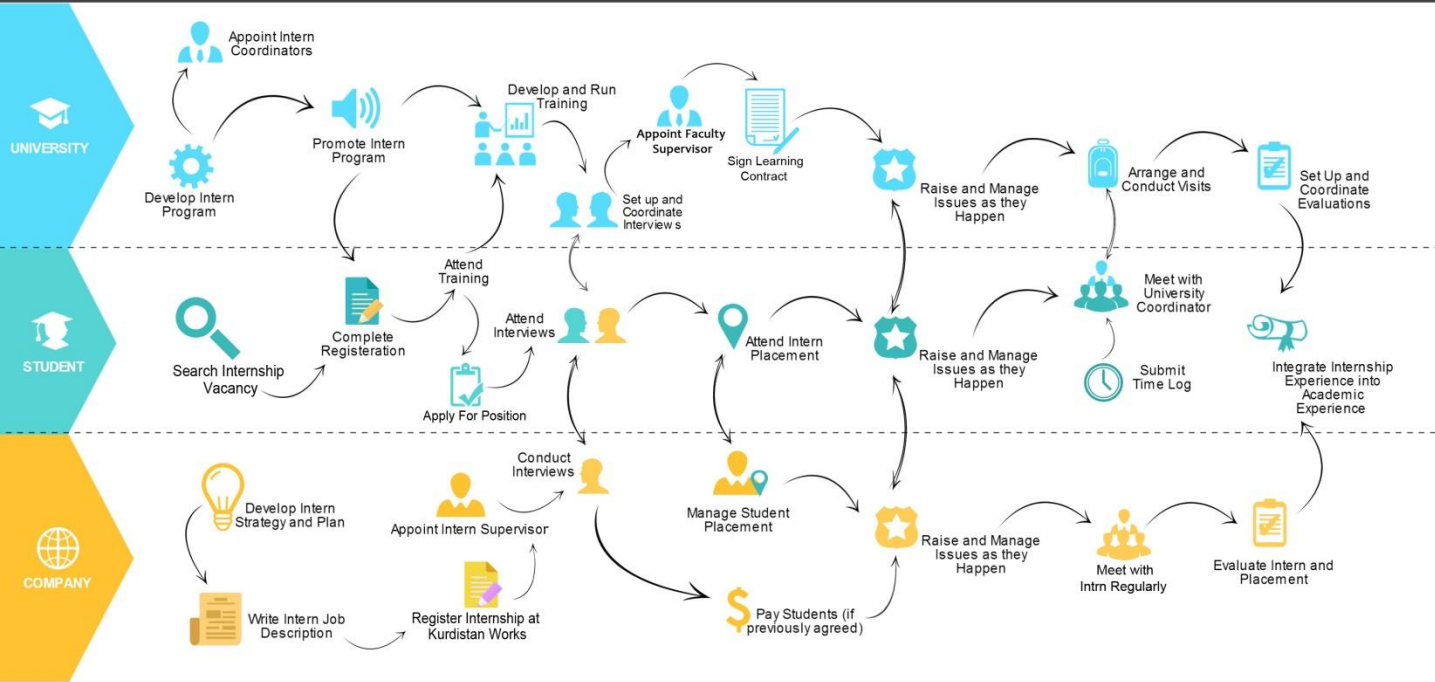


FIGURE 1:
KRG INTERN
PROCESS

INTERNSHIP PROCESS

KRG - INTERNSHIP PROGRAM - STUDENT FLOWCHART

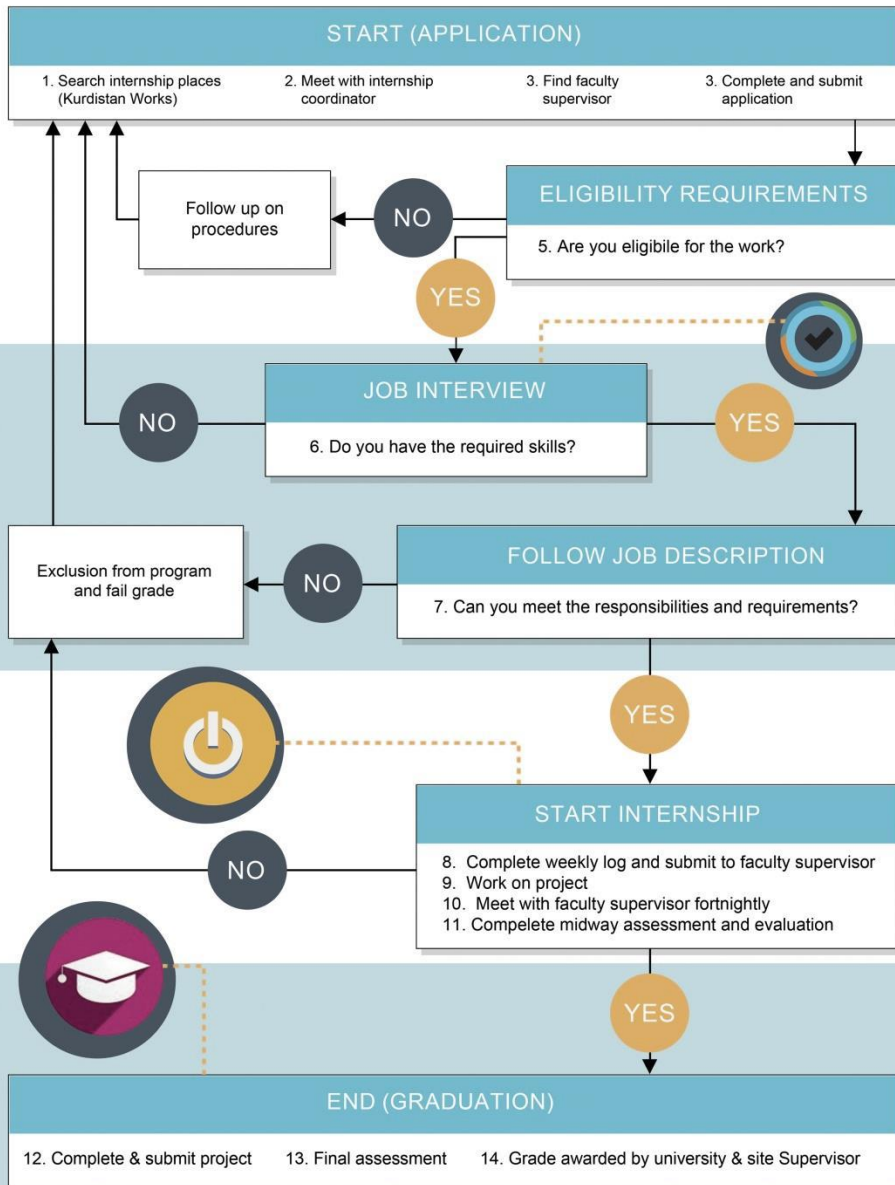


FIGURE 2: STUDENT PROCESS FLOWCHART

THANK YOU

**An internship is your opportunity
to engage and participate in
learning as a professional under
conditions conducive to
educational development**

Website: <http://kw.krg.org> Email: internships@krg.org Twitter: [@KurdistanWorks](https://twitter.com/KurdistanWorks)